

BOARD OF TRUSTEES

MEETING

Dorr Township Library

Date: November 19, 2018

7:00 P.M.

MINUTES

Meeting was called to order at 7:10 pm by Rachel Vote, President.

Pledge of Allegiance: Was said.

Roll Call: Present- Rachel Vote, Marcia Brock, Sara Rydman, Tara McMillin, Jennifer Klug, Carrie Brooks **Absent-** None. Elyshia Schafer, Library Director, was also present. No visitors.

Approval of the Agenda: Vote motioned to approve the amended agenda, seconded by Klug, adding DBA to Committee Reports. All yes, motion carried.

Approval of the Minutes: Vote motioned to approve the October 15, 2018 minutes, seconded by Brock. All yes, motion carried.

Treasurer's Report: Rydman motioned to receive and file the October 2018 Treasurer's report, seconded by Brock. All yes, motion carried. Rydman motioned, seconded by Brock, to pay the October 2018 credit card bill in the amount of \$6099.52. (Included Chicago bus trip) All yes, motion carried.

Public Comment: None.

Director's Report: Schafer provided a report of information about library programming and events during the preceding month and upcoming events. She also provided reports on meetings attended by the Director, grant applications, building issues, and ongoing library functioning.

- Community Programs well attended. Winter craft bazaar Saturday December 1, 2018. Seats still available for Chicago Bus Trip.

- Weather policy and Library closing for 2019. Request library director include special programs in observance of Martin Luther King Day and Veterans Day.

Township Board Meeting: The next meeting is Thursday November 29, 2018. Rydman will attend this meeting. Rydman attended the previous meeting and provided a 3-minute summary of current events and programming.

Committee Reports:

Dorr Business Association (DBA) meets third Wednesday of each month at Five Lakes, at 4:00 pm. October meeting attended by Rydman, representing the library.

OLD BUSINESS:

1. Audit Review - Completed per letter from Siefried Crandall PC. Dorr library meets state of Michigan GAAP requirements.

NEW BUSINESS:

1. Officer Election - Vacancy of Vice-President. Jen Klug nominated, all yes, Klug accepts position of Vice-President
2. Millage Meeting Schedule - Public meeting Monday December 10, 2018, 5 Lakes Brewing at 7:00 pm.

Adjournment: Vote motioned, Klug seconded to adjourn at 8:30 pm. All yes. Motion carried.

Next regular meeting: December 17, 2018 at 7:00 p.m. at the library.

Submitted by Sara Rydman.